

Chapter 3

Service Provider Functionality

Certain functionality has been provided in the system to allow a medical service provider to capture specific information into the system. After logging into the system as per the defined process and successfully searched and found a patient's record; the medical service provider can capture/edit practise information, capture medical reports and view the status of invoices submitted by him/herself. Any information changed or captured into the system only becomes valid with Compensation Fund's approval.

Lesson 1: Capturing Medical Reports

To capture a medical report the user hovers the mouse pointer on the Medical Reports tab and clicks on it to open the screen.

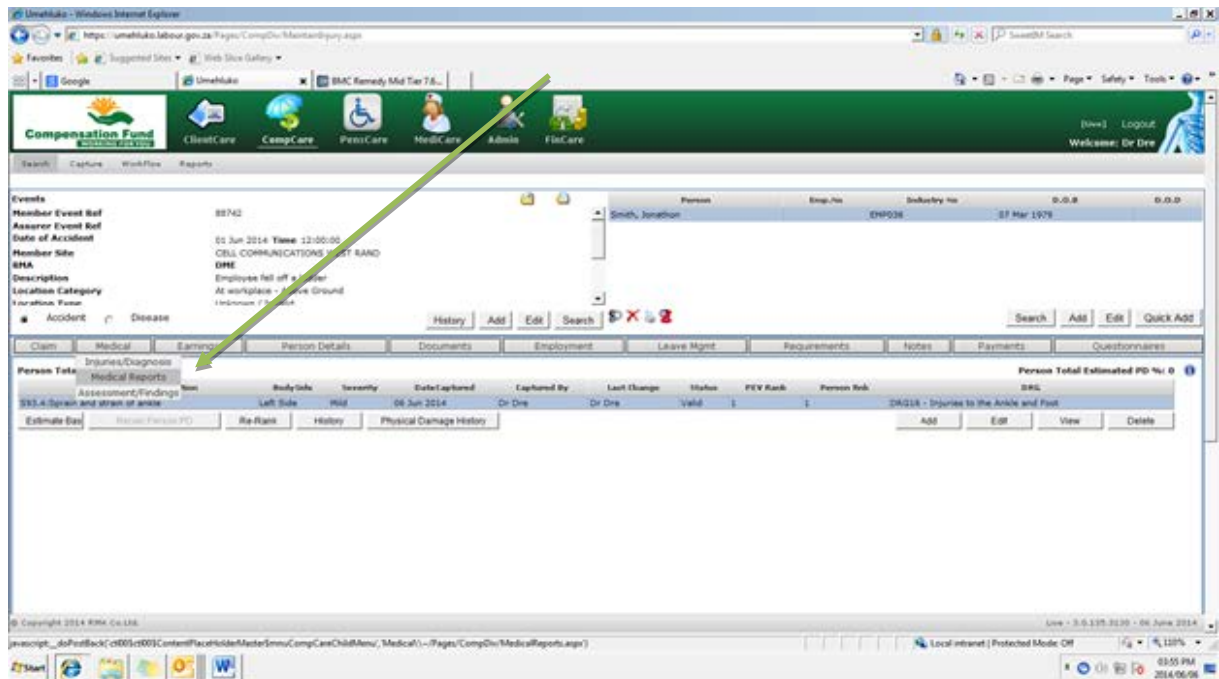
The screenshot shows the Umehluko web application interface in a Windows Internet Explorer browser window. The address bar shows the URL: <http://umehluko.labour.gov.za/Pages/MSP/MedicalReports.aspx>. The page features a green header with the Compensation Fund logo and navigation tabs for ClientCare, CompCare, PensCare, **MedCare**, Admin, and FinCare. A user greeting reads "Welcome: Dr Aniki Dyabala". Below the header, there is a search bar and a table of events. The patient's details are listed on the left, and a table of events is on the right. A green arrow points from the text above to the "Medical Reports" tab at the bottom of the patient record section.

Event Date	Policy Holder	Claim Ref# (main product)	Event Cat
18 May 2010	JAYFURN INDUSTRIES CC	B0060658	Accident

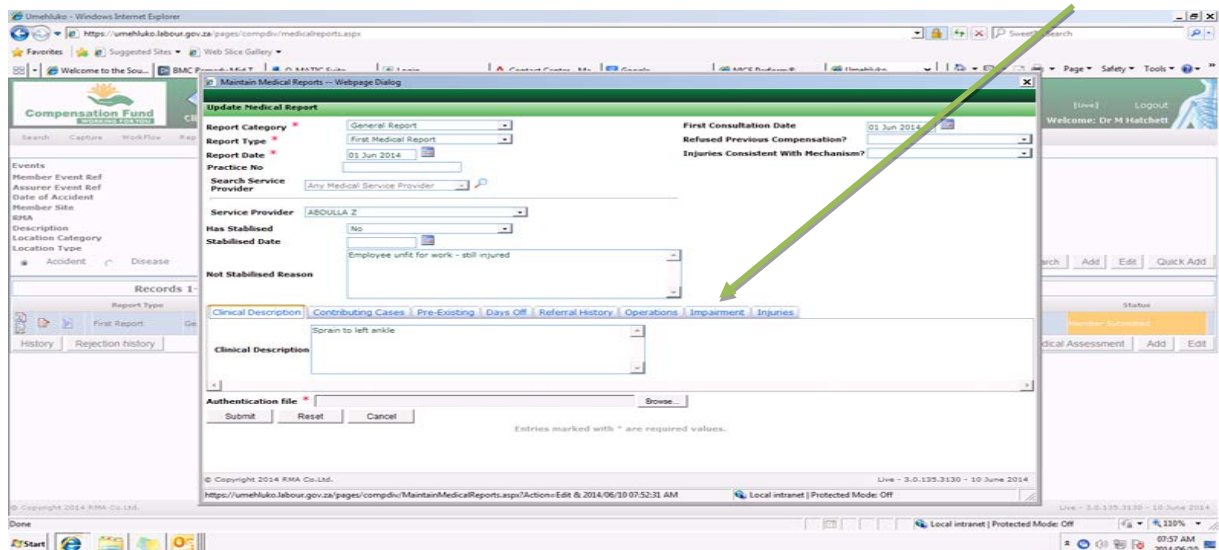
Medical Reports MSP Detail Form Medical Invoices

No records found...

The following screen appears, select medical, then medical reports



The following screen will appear and the user then captures the appropriate information using the drop down menus where applicable and ensuring that all mandatory fields are completed enters the Authentication Key and then clicks on the next button to capture the information into the system.



The following screen will display indicating that the medical report has been captured and is awaiting Compensation Fund's acceptance.

The screenshot shows the Umehluko portal interface. At the top, there is a navigation bar with the Compensation Fund logo and various service icons (ClientCare, CompCare, PensCare, MediCare, Admin, FinCare). Below this is a search bar and a navigation menu with options like Search, Capture, Workflow, and Reports. The main content area displays an 'Events' section with a table of report details. The table has columns for Report Type, Category, Report Date, Is Stabilised, Stabilised Date, Medical Service Provider, Unfit, Last Changed By, Clinical Description, and Status. A single record is shown with the status 'Member submitted'. Below the table are buttons for 'History', 'Rejection history', 'Request Medical Assessment', 'Add', and 'Edit'. The footer of the page includes copyright information for RMA Co. Ltd. and the system version 'Live - 3.0.135.3150 - 10 June 2014'.

Report Type	Category	Report Date	Is Stabilised	Stabilised Date	Medical Service Provider	Unfit	Last Changed By	Clinical Description	Status
First Report	General Report	01 Jun 2014	No		ABDULLA Z	Yes	870205S255080	Sprain to left ankle	Member submitted

Lesson 2: Capturing MSP Details

To capture a medical Practise's information, when an MSP has a claim screen open the user hovers the mouse pointer on the MSP Details Form tab and clicks on it to open the screen.

The screenshot shows the Compensation Fund portal interface. At the top, there is a navigation bar with icons for ClientCare, CompCare, PensCare, **MediCare**, Admin, and FinCare. The user is logged in as Dr M Hatchett. Below the navigation bar, there is a search bar and a list of menu items: Persons, Claim, Medical Invoices, ID Number, Industry Number, Other Identification, Passport Nationality, State of Health, Record Active?, and Last Changed User. The main content area displays a table with columns for Event Date, Policy Holder, and Claim Ref# (main product). The table contains one row: 05 May 2014, CELL COMMUNICATIONS WEST RAND, G/88621/1/000170895/14/???. Below the table, there are three tabs: Medical Reports, **MSP Detail Form**, and Medical Invoices. A green arrow points from the text above to the MSP Detail Form tab.

The following screen will display and the user enters all applicable information taking care to enter all compulsory information.

The screenshot shows the MSP Detail Form registration and account settlement screen. The form is titled "REGISTRATION & ACCOUNT SETTLEMENT" and is divided into several sections. The first section is "Practice Name" with fields for Practice Name, Practice Type, Practice Number, TariffCharge#, RSPChain/Group, Dispensing Licence Number, and VAT Number. The second section is "Contact Detail" with fields for Contact Title (Dr), Contact Description, Telephone, Email Address, Telephone Area Code, Fax Area Code, Home Area Code, Cell Number, Contact Name (Mary abbot(Secretary)), Language (English), Internet Address (URL), Telephone Number (3199428), Fax Number (3248343), and Home Number. The third section is "Postal Address" with fields for Address Type (South Africa), Care Off, Postal Address, Postal Code, Suburb, and City. The form is displayed in a browser window with a taskbar at the bottom showing the time as 10:54 PM on 2014/06/06.

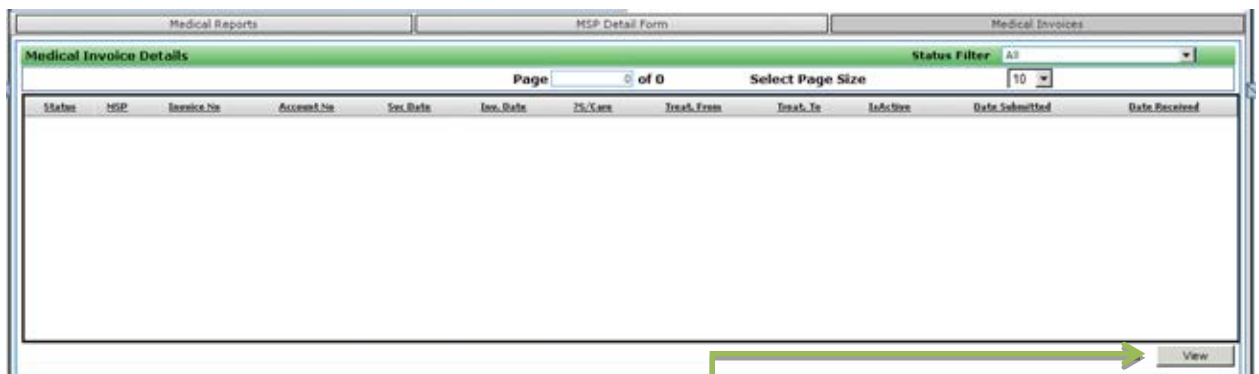
Once all the fields have been completed, the user clicks on the submit button and the information is captured and is awaiting acceptance by Compensation Fund.

Lesson 3: Viewing Medical Invoices

To view a medical invoice, the user hovers the mouse pointer on the Medical Invoices tab and clicks on it to open the screen.



The following screen will display and the user is able to view the invoices that have been captured and paid by Compensation Fund.



By clicking on view the user is able to see more detail of the invoice.

View Medical Invoice -- Webpage Dialog

View Medical Invoice

View Medical Invoice for Person : Molefi Frans Mohale, Event Date : 01 Oct 2013

Paper Invoice		MSP Details			
Service Provider	1520865 - DIE GUSTAV GROEP	Practice No.	1520865		
Payee Name	DIE GUSTAV GROEP	Payee Type	Medical Service Provider		
Invoice Name	DIE GUSTAV GROEP	Invoice Type	Medical Service Provider		
Supplier Invoice No.	865	Supplier Account No.			
Invoice Date	04 Oct 2013	Date Received	08 Oct 2013	Date Submitted	07 Oct 2013
Invoice Amount (Excl)	918.84	Invoice VAT	0.00	Invoice Total (Incl)	918.84
Assessed Total (Excl)	918.84	Assessed VAT	0.00	Assessed Total (Incl)	918.84
Date Treatment From	01 Oct 2013	Date Treatment To	01 Oct 2013	> 731 Days?	No
Assessment:	Captured				
Description:	Captured				
Status:	Captured				
ICD10 Code	PreAuthorization No.				

The user can close the above screen by clicking on the close button.